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OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)
10-A S.K.BOSE ROAD, KOLKATA – 700001.

Circular No. 03/1/2010-11

No. T/01/72/Circular
Dt 18/5/2010

To

1. The CFA(Fys),
2. The Officer-in-Charge
AO.....
3. The GM

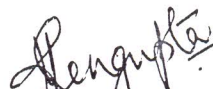
Sub:- Clearance of Outstanding demands.

It has been observed while reviewing outstanding demands that proper and prompt recovery action is not being initiated by most units as a consequence of which large amounts are being shown as outstanding at the time of retirement of the individual. This also results in large sums of money held up without charging penal interest.

It is also not out of place to mention that in many cases final adjustment TA/LTC bill are submitted by the claimant with large debit balance (in some cases the unutilized advance is in excess of Rs.20000/- to 30000/-) which reveals that advances are drawn without consideration of actual entitlement and LAO is passing their requisitions in a routine manner without taking into account number of days halt, distance etc.

In view of the above, all Branch AOs are requested to send acknowledgement in token of receipt of debit intimation immediately so that this office can clear the demand from "audit cum demand register". Branch AOs are also requested to intimate action of recovery where responsibility rests with LAO/GM till finalization.

C of A (Fys) has seen.


Jt. Controller of Accounts(Fys)