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OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)
10-A S.K. BOSE ROAD, KOLKATA - 700001

Circular - 02/T/2010-11

No. T/1/72/Circular
Dt. 21/05/2010

To

Sub:- TA/LTC/Pmt Transfer bills - Pre-audit of.

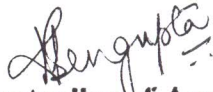
During the course of pre-audit and payment of TA/DA/LTC claims by this office, a number of deficiencies/shortcomings have been noticed. These deficiencies/shortcomings not only create difficulties in and prolong the time taken for audit of these claims, they also result in the claims being returned for clarifications/submission of requisite information/documentation. The net result is delay in passing of the claim by this office leading to grievances about delay.

Some of the repetitive deficiencies/shortcomings are listed in the Annexure 'A' with the request that the concerned Factory/establishment before forwarding the claims for audit and payment, may ensure that these requirements are complied with.

Your co-operation in this regard will be highly appreciated.

Please acknowledge receipt.

This issues with the approval of C of A(Fys).


Jt. Controller of Accounts(Fys)

Copy to:-

1. All Group CFA.s:- For information & necessary action. Further, it is found that
2. All Branch Accounts Offices in a number of cases TA/DA advances have been paid far in excess of the entitlement. It may please be ensured that advances are restricted strictly to entitlement.

